



ORLAND CEMETERY DISTRICT

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May 14, 2026

Glenn County Board of Supervisors
525 West Sycamore Street
Willows, CA 95988

Subject: Request for Participation in U.S. Army Donation Program Application

Dear Members of the Glenn County Board of Supervisors,

The Orland Cemetery District respectfully requests the County's participation in an application to the United States Army Donation Program. This program provides surplus military equipment for public display to honor the service and sacrifice of our nation's Veterans.

The District is seeking to obtain a piece of decommissioned combat materiel to be permanently displayed at the Independent Order of Odd Fellows Cemetery, located at 3900 County Road P, Orland, CA 95963. This display is intended to serve as a place of reflection, remembrance, and community pride, recognizing those who have served in the United States Armed Forces.

As part of the application requirements, the request must be submitted through a municipality. Accordingly, we are requesting the County's assistance in providing the following:

- A Certificate of Incorporation
- Documentation of Board approval in the form of official meeting minutes or a resolution authorizing participation in the program
- Board Resolution
- Completed application

Additionally, the application requires formal acknowledgment that the governing body will assume full responsibility for the installation, maintenance, security, and safety of the display item, with the understanding that the equipment will be placed on public property and not on privately owned land. The proposed location within the IOOF Cemetery meets these requirements.

For your review, we have attached the completed application, a site photograph, proposed resolution and a map of the local area including GPS coordinates of the proposed display location.

The Orland Cemetery District will assume all costs associated with obtaining, transporting, installing, and maintaining this equipment. We are fully committed to ensuring the display is preserved in a respectful and safe condition in accordance with all program guidelines.

This project carries special significance as the Orland Cemetery District approaches its 100-year anniversary in 2027. The District currently interments over 1,400 veterans, and this display would serve as a

meaningful tribute to their service and sacrifice. It is our hope to have this project completed in time to commemorate this important milestone.

We appreciate your consideration of this request and would welcome the opportunity to provide any additional information or attend a meeting to discuss this matter further.

Thank you for your time and support.

Sincerely,

Rick Beale
Chair, Orland Cemetery District

enclosures

**United States Army Donations Program
Qualification for Donation of Combat Materiel**

Information Page

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): County of Glenn, California

ORG Physical Address: 525 West Sycamore Street

City: Willows State: CA Zip Code: 95988

Telephone Number: (530) 934-6400 FAX Number: (530) 934-6419

ORG E-mail Address: gcboard@countyofglenn.net

ORG Mailing Address (if different than above): S.A.A.

City: Willows State: CA Zip Code: 95988

ORG Representative (REP): Scott H. De Moss, CAO

Contact Information (If Different than above), Telephone Number: S.A.A.

Contact E-mail Address (If Different than above): S.A.A.

Name of Organization that owns the display site: Orland Cemetery District

Address of Display site (if different from ORG): 3900 County Road P

City: Orland State: CA Zip Code: 95963

GPS Display Site Coordinates: 39.70264^N - 122.13956^W

Type of Combat Equipment being requested (**check only one**):

Tracked Vehicle Towed Artillery Helicopter Any Combat Material

Size Restrictions, maximum Length and Width: TBD Feet x TBD Feet

Do you currently possess combat equipment as static display? Yes No

REP's Signature

Date

**United States Army Donations Program
Qualification for Donation of Combat Materiel**

Acknowledgements Page

Please read the following conditions and initial after each.

- (1) **Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. _____ (Initial)**

- (2) **Our program does not maintain a stockpile of equipment. The availability of any Army equipment for use as a static display is very limited as most pieces come from organizations that are closing or combining with others. As such, there is an extensive wait time of, potentially, several years. _____ (Initial)**

- (3) **Requests made by organizations that are not in compliance with the terms or conditions of previous donations received from this office will not be processed until compliance issues are resolved. _____ (Initial)**

- (4) **Multiple factors are assessed when determining how equipment is distributed to qualified organizations. Factors include the age of the request, type of item requested, number of items already issued to the requesting organization, size restrictions, item location, organization's funding, and the urgency of item relocation. _____ (Initial)**

- (5) **Combat Material issued to your organization may not be transferred to or displayed on private property. _____ (Initial)**

- (6) **Organizations are responsible for all costs regarding static display equipment, which can potentially exceed several thousand dollars. The possible costs include all release, demilitarization, display site preparation and transportation fees associated with the conditional loan of display equipment as well as the maintenance of the piece throughout the duration of the donation. _____ (Initial)**

- (7) **Organizations are responsible for the long-term maintenance of any static equipment they are issued as well as all costs incurred providing that maintenance (examples: paint, labor, restoration, etc.). _____ Initial**

- (8) **Once you have submitted the requested documentation, a Donations Specialist will review your file to determine if additional information or documentation is required. The point of contact listed on the static checklist will be notified when your organization has qualified to receive equipment and is on the equipment waiting list. _____ (Initial)**

- (9) **Once your organization has qualified, you will be offered a suitable display piece when one becomes available. Your request will remain in an open wait status for a period of three years or until an offer has been made to fulfill the request. _____ (Initial)**

August 2022

**United States Army Donations Program
Qualification for Donation of Combat Materiel**

**Static Display Requirements Page for Veterans' Service Organizations and
Municipalities**

Documentation may be emailed to usarmy.detroit.tacom.mbx.ilsc-donations@army.mil or mailed to our address at:

Commander
US Army Tank-Automotive and Armaments Command
M/S: 419D
6501 E. 11 Mile Road
Detroit Arsenal, MI 48397-5000

- (1) **Qualification Checklist for Donation of Combat Materiel for Veterans' Service Organizations and Municipalities** (enclosed) _____ **Initial**
- (2) **Written Request** for combat equipment under 10 USC 2572. The request must be signed by the highest ranking official (Mayor, Village President, County Commissioner, Commander, Commandant, and so on) of the organization. _____ **Initial**
- (3) **National Headquarters' Endorsement Letter.** Only required if your organization is a recognized veterans' service organization such as the American Legion, VFW, DAV, MCL, and so on. Forward a copy of your written request for combat equipment to your national headquarters for verification that your organization is in good standing. Your national headquarters will then endorse and forward your request to the Army Donations Program Office at TACOM for processing. _____ **Initial**
- (4) **Privacy Act Notice** (enclosed) _____ **Initial**
- (5) **Certificate of Incorporation** under State Law, City/County Charter, or other legal documentation substantiating recognition, as a governmental entity of the state. **(only required for municipalities)** _____ **Initial**
- (6) **Map of the Local Area/GPS Coordinates with Site Photographs.** This map must pinpoint the location of your organization's proposed display site and must be detailed enough to permit visitors and/or inspectors unfamiliar with the local area to easily find the display. Photographs must show where you intend to place the display item and must include surrounding landmarks, such as your facility, park signs, etc. _____ **Initial**
- (7) **Landowner Approval (required for all municipalities and for organizations that do not own the intended display site).** Provide a copy of the approval under the letterhead (i.e., council minutes or resolution) of the City/Township Council, County Board of Commissioners, and/or other appropriate law-making governing body showing that they will allow the static display to be placed on public land. Equipment may never be displayed on private property. _____ **Initial**

PRIVACY ACT NOTICE

SECTION I – ORGANIZATION INFORMATION			
1. Organization Name: County of Glenn, California	2. City: Willows	3. State: California	
SECTION II – NOTICE			
<p>The Army Donations Program office uses information that may be personal in nature to qualify civilian organizations to receive United States Army property. This personal information may include but is not limited to: name, social security number, driver's license number, taxpayer identification number, private telephone number (cell or home), private fax number, e-mail address, home address, fingerprints, etc.</p> <p>The disclosure of personal information is voluntary. Your organization may choose to provide public information such as your building address, telephone number, fax number, etc. in lieu of personal information with respect to qualifying or retaining government property. In the event your organization decides to use personal information, each individual providing such data is required to complete one of these forms. The individual should fill in the blanks at the bottom of this document, sign the form, and return it to this office for placement in your file.</p> <p>Personal information will only be used with respect to donation program requirements. Personal information will not be disclosed, discussed, or shared with other individuals unless they are directly involved in the donations process and have a direct need-to-know. Any personal information that is provided will be safeguarded and protected to the best of our ability.</p>			
SECTION III – ACKNOWLEDGEMENT			
I hereby request and authorize the donations office to collect, maintain, store, disseminate, and use Personally Identifiable Information (PII) with respect to qualifying the undersigned organization to receive and/or retain United States Army property.			
1. Signature:		2. Date:	
3. Printed Name of Person Signing (First, Middle Initial, Last):		4. Title of Signer:	
5. Street Address: 525 West Sycamore Street	6. City: Willows	7. State: California	8. Zip Code: 95988

Email to: usarmy.detroit.tacom.mbx.ilsc-donations@army.mil

Mailing Address: US Army Tank-Automotive and Armaments Command, ATTN: Army Donations Program Office, M/S 419D, 6501, East 11 Mile Road, Detroit Arsenal, MI 48397-5000

