

ORLAND CEMETERY DISTRICT

“Special Meeting”

July 30, 2024

9:00 A.M.

I.O.O.F Cemetery

District Office / 3900 County Road “P” Orland, California 95963

AGENDA

This agenda has been prepared and posted at least 72 hours prior to the special meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for public identification purposes only and will not necessarily be considered in indicated order. Details concerning agenda items are available for public reference during normal business hours at the District Office.

1. Call to order:

2. Pledge of Allegiance:

3. Roll call:

4. Public comment on any agenda item – Open or Closed:

The Board of Trustees of the Orland Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding Chairman and identify themselves for record. The presiding Chairman may, in the interest of time and good order, limit the length of public comments and presentations.

5. Consent Calendar:

A. Approval of July 22, 2024, Special Board Meeting Minutes:

6. Information Items:

A. Managers Monthly Report:

1. Sales, Burials, Safety Report, Major Purchases:
2. Incidents/Safety Report:
3. Correspondence:
4. Grounds & Maintenance Report:
5. Old Business Updates:

7. New Business/Future Agenda Items:

- A. Participation in the 2024-2025 Golden State Risk Management Accreditation Program (RMAP).
- B. Orland Cemetery District – Proposed Job Descriptions/Update.
- C. Umpqua Bank – Credit Card Proposal.

8. Old Business:

- A. Orland Cemetery District 06/30/2022 Audit Update/Discussion.

9. Close session:
A. Employee action (Employee Evaluation/Review)

10. Return to open session:
A. Employee action resolution.

11. Trustee Discussion and Comments:

12. Staff Reports:

13. Adjournment:

This Agenda was posted on this 24th day of July 2024 by Staci K. Buttermore, Interim District Manager.

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