June 14th, 2022

**9:00** AM

I.O.O.F Cemetery

District Office / 3900 County Road “P”

**AGENDA**

1. Call to order
2. Pledge to the Flag
3. Roll call
4. Public comment on agenda items from Audience, Board members, Staff

If deemed necessary, Schedule matter on a subsequent Board Agenda.

1. Unscheduled matters
2. Financial report
3. Approval of Previous Minutes from May 10th 2022meeting
4. Managers’ Report
5. Sales, Burials, Safety report, Major purchases
6. Incidents
7. Correspondence
8. Board Discussion & Possible Action Items
9. Discuss the possibility of replacing the Graves building and the Masonic building

Show the Board proposed building plans.

1. Update on the purchase of Kubota RTV
2. Notice of intent to G.S.R.M.A.
3. Graves Cemetery well update.
4. Discuss the possibility of replacing mowers with Grasshopper
5. Close session
6. Discussion for the Administrative Assistant position.
7. Return to open session.
8. Set in motion next steps for the hiring of an Administrative Assistant.
9. New Business

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ORLAND CEMETERY DISTRICT

BOARD OF TRUSTEES MEETING

June 14th, 2022

9:00am

IOOF CEMETERY DISTRICT

COUNTY RD. “P”

Meeting was opened at 9:am Roll call: Members present were: Chairperson Rick Beale, Trustee Kevin Donnelley, Trustee Dottie Tefelski, and Acting Manager Steve Thomas.

**Unscheduled Matters**: dedication to veteran’s memorials postponed till wreathes across America.

**Reading of the minutes**: Minutes were read and approved. Minutes from special meeting on June 28th also read and approved. Voted **PASSED** **unanimously**

**Financial report**: A copy of the financial report was attached and given to the Trustees for review showing the deposits and expenses. Explanations were given to the Board for the expenses by the Manager.

**Managers’ report**: A copy of the managers with financial report was also attached to the minutes and was explained to the trustees.

Discussion about replacing the Graves pump building and Masonic building.

**Entering closed session** to discuss employment resumes for Administrative Assistant

**Open Session**

**Old Business**

**New Business**. Discussion for next tibeatrrt fund for plaques at

 Meeting Adjourned at