

ORLAND CEMETERY DISTRICT
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FUNERAL AND INTERMENT SERVICE POLICY

Policy Title	Funeral & Interment Service Policy	Policy No.	2026
Adopted	Proposed 08/11/2026	Effective	09/01/2026
Last Revised		Approved By	Board of Trustees

1. Purpose:

The Orland Cemetery District is committed to providing interment services in a respectful, dignified, and safe manner while maintaining an orderly environment for families, funeral service professionals, District employees, and visitors. This policy establishes the procedures and requirements governing all interments conducted within the District's cemeteries.

This policy applies to all funeral homes, mortuaries, clergy, families, and individuals utilizing the Orland Cemetery District's cemeteries and facilities.

2. Scheduling and Service Availability:

All interment services shall be scheduled with the Orland Cemetery District a minimum of seventy-two (72) hours in advance. Requests submitted with less than the required notice will be accommodated only as staffing and scheduling permit.

Interment services may be scheduled Monday through Friday, with the earliest service beginning at 9:00 a.m. All interment services must be concluded no later than 1:00 p.m.

Saturday interments are available only with prior approval of the District, are subject to staff availability, and require payment of the applicable overtime fee as established by the District's Fee Schedule. No Saturday interments will be scheduled on holiday weekends.

No interments shall be made on Sundays or on the following holidays:

- New Year's Eve (December 31)
- New Year's Day (January 1)
- Martin Luther King, Jr. Day
- Presidents' Day
- Farm Worker Appreciation Day
- Memorial Day
- Independence Day (July 4)
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve (December 24)
- Christmas Day (December 25)

Exceptions may be made only when an interment is ordered by a Public Health Officer or in the event of an extreme emergency. The existence of such an emergency shall be determined jointly by the Orland Cemetery District General Manager and the Funeral Director.

3. Interment Service Location:

The District's designated location for interment services is the Gazebo at IOOF Cemetery, located at:

IOOF Cemetery

3900 County Road P
Orland, California 95963

For interments taking place at Masonic Cemetery or Graves Cemetery, families may elect to conduct the service either at the Gazebo at IOOF Cemetery prior to the interment or at the gravesite within the respective cemetery.

4. Interment Service Duration:

Interment services are limited to one (1) hour unless otherwise approved by the District. Requests for additional time may be subject to additional fees.

5. Outer Burial Containers:

Outer burial containers for both casket interments and cremation interments must be purchased through the Orland Cemetery District. This requirement ensures that all outer burial containers are appropriately sized, compatible with District equipment, and suitable for installation within District cemeteries.

6. In-Ground Memorial Vases:

All in-ground memorial vases installed within a monument pad must be purchased through the Orland Cemetery District. This requirement ensures that vase dimensions and installation specifications remain consistent throughout District cemeteries. Standardizing the vases also allows the District to maintain compatible replacement units when a vase becomes damaged, worn, or otherwise requires replacement. In-ground memorial vases purchased from families, mortuaries, monument companies, or other outside vendors will not be accepted for installation.

7. Seating:

The District will provide 10 chairs for gravesite interment services and 20 chairs for Gazebo interment services. Additional seating shall be the responsibility of the attending funeral home or family.

8. Sound System:

A portable sound system is available upon request for Gazebo interment services only and is subject to availability. Requests may be made through the attending funeral home or by contacting the Orland Cemetery District Office at (530) 865-3880 prior to the scheduled service.

9. Procession to the Gravesite:

At the conclusion of the interment service, the attending funeral home or mortuary shall be responsible for escorting and transporting the casket or urn to the gravesite for interment.

For direct cremation interments without a formal service, District grounds staff will respectfully transport the urn to the gravesite for interment.

10. Witnessing the Interment:

Family members and guests may witness the lowering of the casket or urn into the grave, provided weather conditions, site conditions, and operational safety permit.

Following the lowering, attendees will be respectfully asked to relocate to a designated area to allow District personnel to safely complete the closing of the grave.

11. Alcohol and Illegal Drugs Prohibited:

The possession, consumption, use, or distribution of alcoholic beverages, illegal drugs, or other unlawful controlled substances is strictly prohibited on all Orland Cemetery District property.

Any violation of this provision may result in the immediate conclusion of the interment service. The District reserves the right to assess additional fees for delays, cleanup, property damage, or other costs incurred as a result of the violation.

12. Safety and District Authority:

The safety of families, visitors, funeral professionals, and District employees is of paramount importance.

The Orland Cemetery District reserves the right to modify, suspend, postpone, or conclude any interment service whenever conditions are determined to be unsafe or when the actions of any individual or group interfere with the orderly operation of the cemetery. Such conditions may include, but are not limited to, hazardous weather, unsafe ground conditions, disruptive behavior, violations of District policies, or any circumstance that presents a risk to public safety.

District personnel are authorized to enforce this policy, and their directions shall be followed while on District property.

13. Questions:

Questions regarding this policy, interment scheduling, or requests for the District's sound system may be directed to:

Orland Cemetery District

3900 County Road P

Orland, CA 95963

Phone: (530) 865-3880

The Orland Cemetery District appreciates the cooperation of funeral homes, clergy, and families in observing this policy. By working together, we can ensure that every interment is conducted with dignity, respect, compassion, and the highest regard for the safety and well-being of all those in attendance.

BOARD APPROVAL

Board Chair

Date

District Secretary

Date